



**Request for Proposal (RFP) for  
Empanelment of Printing agencies for printing jobs of  
publicity material for Bihar Tourism**

**CORRIGENDUM – 1**

Directorate of Tourism  
1st Floor, B Block, Extension Bhawan,  
Main Secretariat, Patna-800015

S. No	NIT/ RFP reference	Amended to
1.	Date of issue of Request for Proposal document	23 <sup>rd</sup> June 2023
2.	Last Date & Time for Receipt (Submission) of Bids	20 <sup>th</sup> July 2023; 3:00 PM
3.	Date and Time of Opening Technical Bid	20 <sup>th</sup> July 2023; 3:30 PM
4.	<b>Earnest Money Deposit</b>	<ul style="list-style-type: none"> <li>Rs. 50,000/- (Fifty Thousand Rupees Only), payable vide Bank Demand Draft/ <b>Bank Guarantee</b> with the Bid in favour of Director, Tourism, payable at Patna.</li> <li>EMD is refundable</li> </ul>
5.	Website	<a href="http://www.tourism.bihar.gov.in">www.tourism.bihar.gov.in</a>
6.	Contact	<b>0612-2217045</b>
7.	<b>Section 2 - Eligibility Criteria</b> 3.1 General Eligibility Criteria	Section 2 - Eligibility Criteria 2.1 General Eligibility Criteria has been revised and provided in <b>Annexure-1</b>
8.	<b>Annexure 5: In House facilities detail</b> Processing, Plate making/ <b>Computer to Plate (CTP) machineries</b> /image setter	<b>Annexure 5: in house facilities detail</b> Processing, Plate making/image setter etc.
9.	<b>Section 7: Method of Selection</b> Eligible and competent firms will be short listed for the empanelment. As and when print work or publishing orders to be assigned, job base specific rates will be invited, and work will be assigned on lowest rate basis.	<b>Section 7: Method of Selection</b> Eligible and competent firms will be short listed for the empanelment. As and when print work or publishing orders are to be assigned, job base specific rates will be invited, and work will be assigned based on evaluation of proposals submitted for each work.
10.	<b>Section 8: Mode of Payment, S. No. 4</b> A schedule for the work and for the delivery of the printed copies will be drawn by DoT and will be intimated to the agency while placing the order for the job. The agency should accept the job only if it is able to complete the job according to the schedule. In case DoT anticipates that a single bidder will not be able to complete the job within given time, it may distribute the work among more than one bidder at L1 rates. The work will be offered to the bidders in the order of least bids (L2, L3, L5...). In case any of the bidders refuse to work at L1 rates, DoT will offer the work to bidder quoting next lowest rate.	<b>Section 8: Mode of Payment, S. No 4</b> A schedule for the work and for the delivery of the printed copies will be drawn by DoT and will be intimated to the agency while placing the order for the job. The agency should accept the job only if it is able to complete the job according to the schedule. In case DoT anticipates that a single bidder will not be able to complete the job within given time, it may distribute the work among more than one bidder based on Ranking of proposals during evaluation.

## Annexure - 1

### 2.1 General Eligibility Criteria

No.	Criteria	Documentary Evidence
<b>I</b>	<b>Registered Entity</b>	
A	The bidder must be registered entity under Companies Act/ Partnership Act/ Society Act or proprietorship <b>(Note: Joint venture (JV)/ Consortium is not allowed)</b>	Copy of Registration certificate
B	The bidder must have been registered and operational for a <b>minimum period of 3 years as on 31<sup>st</sup> March 2023</b>	Self-declaration regarding the bidder being Operational for a minimum period of <b>three years (Refer Annexure 2 of RFP)</b>
<b>II</b>	<b>PAN and GST Registration</b>	
	The bidder must have PAN and GST Number	Copy of PAN card and GST Certificate
<b>III</b>	<b>Non- Blacklisting</b>	
	The bidder must not be blacklisted or debarred from any Central/ state Government organization	Notarized Affidavit of non-blacklisting
<b>IV</b>	<b>Turnover Details</b>	
	The bidder must have an average annual Turnover of <b>INR Twenty-Five lakh (25) Lakh</b> in last three financial years ending 31st March 2023	Audited Financial statement along with Certificate from the statutory auditor For FY 2022-23, provisional statements can be provided <b>(Refer Annexure 3 of RFP)</b>
<b>V</b>	<b>Experience</b>	
	<ul style="list-style-type: none"> <li>Minimum experience of <b>three years</b> in the field of designing/ printing works preferably experience of handling similar works for Government Departments/ Boards/ Corporations for preparation of folders/booklets, posters, diaries/ calendars, coffee table books, magazines/newsletter etc. and other unspecified printing material etc.</li> <li>The minimum aggregate value of management fee/ project cost from such projects must be <b>INR Fifty lakhs in the last three financial years (1st April 2020 to 31st March 2023) with at least 1 project with Government</b></li> </ul>	Letter of Award/ Letter of Intent/ Agreement/ Work Order duly certified by authorized signatory of the bidding company <b>(Refer. Annexure 4 of RFP)</b>

No.	Criteria	Documentary Evidence
	<b>Departments/ Boards/ Corporations</b>	
<b>VI</b>	<b>In house Facilities</b>	<b>Submit details in Annexure 5 of the RFP with pictures and other details</b>
	<ul style="list-style-type: none"> <li>• Printing firms/Agencies must have in house state of the art facilities for color printing in off set, system work, Capacity, and all auxiliary facilities such as processing, printing, binding, and packing etc.</li> </ul>	